



**SÖDERTÖRNS HÖGSKOLA** | STOCKHOLM  
sh.se

Welcome to Södertörn University – we hope you will enjoy working here.

We are pleased to offer you an introduction to the university, so that working here will be as rewarding as possible. Information about how the university is organised, our history and our plans for the future, as well as our administrative routines, will make it easier for you to become established in the workplace.

Your line manager is responsible for making your initial period at work as satisfactory as possible. The introduction consists of one section that is personalised and one general section that is for everyone. The latter section includes the introduction day and the information day where we provide information about the library, staff, finance, facilities, safety, student and IT issues.

Preliminary programmes for the introduction and information days are attached, along with a registration form. I believe it is important for you to participate on these occasions because they contribute to an overall view of the university, as well as providing important practical information and allowing you to meet people from various areas of the organisation.

Best wishes,

Gustav Amberg  
Vice-Chancellor